



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR
DOOARS KANYA, ALIPURDUAR
P.O. ALIPURDUAR COURT, DIST: ALIPURDUAR, PIN-736122
Mid-Day-Meal Section: E-mail: dmapd.mdm@gmail.com

Memo No: 1071 / XXI-MDM/16/ Stationary File - 13/22

Date: 05 / 01 /2023

Notice Inviting Quotation

Sealed quotations are hereby invited from bonafied/authorized dealers or suppliers for supply of the item as mentioned below to the Mid-Day Meal Section (Room No – 212), 2nd Floor , office of the District Magistrate (Dooarskanya), Alipurduar.


Last date and time of dropping of Sealed quotation on 17.01.2023 at 3 PM
Date of Opening: 17.01.2023 at 4.30 P.M

Terms and Condition

- 1) PAN card , GST registration documents must be submitted along with the quotation.
- 2) Rate must be inclusive of delivery charges.
- 3) The item must be supplied in good condition at the stipulated sites within 15 days of issuance of Supply order failing which the same may get cancelled.
- 4) The undersigned reserves the right to accept or reject any quotation without giving any reason whatsoever any decision shall be final and binding on all.

- List of items are given below


Sl. No	Name of the articles	Particular	Required in nos.
1	Xerox Paper	A4 size (B2 B copier)	12 Reams
2	Cash Book	Good binding & Quality (Blue & Green Coloure cover)	02
3	Memo Khata	Good binding (Landscape shape 300 pages)	01
4	Note Sheet	For writing notes	03
5	Stapples Pin	Kangaro (No.10 – 1M)	10 Pkt
		Kangaro (No. 24/6 – 1M)	10 Pkt
6	Docket file khata	Good binding (10-15 Pages)	02
7	Duster		06
8	Pencil	HB Pencil	02
9	Sharpenar		02
10	Eraser /Rubber		02
11	Scissor	Big Size	01
12	Tonner Cartridge	FOXIN 88A	02
13	Rubber Stamp	Receive Contents Not Verified	01
		Pradhan Mantri Poshan Shakti Nirman (PM POSHAN) School Education Department Government of West Bengal Alipurduar	
14	Rubber Stamp	Dy. Magistrate & Dy. Collector Officer-in-Charge Pradhan Mantri Poshan Shakti Nirman (PM POSHAN) School Education Department Government of West Bengal Alipurduar	01
15	Window Curtain with stand	Blue coloure	02
16	Xerox Paper	Legal size (B2 B copier)	02 Reams
17	Plastic dustbin box	Good Quality	02


Officer in charge
Mid-Day Meal Section
Alipurduar

Memo No: 1071 (5) / XXI-MDM/16/ Stationary File - 13/22
Copy forwarded for information and necessary action to

Date: 05/ 01 /2023

- 1) DIO ,NIC, Alipurduar with a request to upload in the district website
- 2) Sub- Divisional Officer (Sadar) , Alipurduar.
- 3) NDC , Alipurduar
- 4) CA to Additional District Magistrate (General) , Alipurduar
- 5) PA to District Magistrate , Alipurduar.


Officer in charge
Mid-Day Meal Section
Alipurduar