

**Government of West Bengal**  
Office of the District Magistrate Alipurduar  
(ICDS Section)

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Memo No: 189/DPO/ICDS (Apd)

Date: July 8<sup>th</sup>, 2022

**Tender Notice**

Sealed Tenders in prescribed form are invited from *bona fide* Indian firms / SHGs / Co-operatives having necessary credentials for works related to **Storing** within Kalchini ICDS Block as per given terms and conditions for a period of 1 (one) year from the date of grant of approval by DLTC ICDS Alipurduar. Both terms shall include unless otherwise repugnant to the context of this document, carrying and/or storing of food-stuff (Rice, Musur Dal, Mustard Oil, Iodized Salt, Soya-chunks, Morning Snacks etc. or as may be specified in Governmental order from time to time) for Take Home Ration and / or Hot Cooked Meal Program. Form will be available from the Office of the District Program Officer (ICDS) upon production of necessary documents as detailed below. Tender will have to be submitted in 2 (two) separate envelopes. The 1<sup>st</sup> envelop shall contain all documents, certificates and Earnest Money while the 2<sup>nd</sup> envelop shall contain the rate form. On the 1<sup>st</sup> day (after the scheduled closure of Tender dropping) only the 1<sup>st</sup> envelop shall be opened in front of Tenderers present. Documents will be verified from sources and the date of opening of the 2<sup>nd</sup> envelop shall be intimated to the Tenderers later. ***Last date of dropping of Tender shall be the day 7<sup>th</sup> from the date of publication of Advertisement in daily newspaper (excluding date of publication). Estimated value of work put to Tender is below Rs. 5 Lakhs.***

- i. Up to date GST, IT, PT clearance certificates (except for SHG) and Trade License (self-attested)
- ii. Credential of Storing food-stuff in any Govt Department for 3 years
- iii. Proof of solvency (deposit in Bank Account of at least Rs.50,000/- in the last 1 (one) year
- iv. Proof of ownership of vehicle / valid Agreement with owner (in case of hired vehicle)
- v. Proof of ownership of Premises / valid Agreement with owner (for storing)
- vi. Earnest Money (DCR/Bank-Draft) Rs.25,000/- each, in favor of District Magistrate Alipurduar
- vii. Exemption certificate from ARCS in case of Co-operative Societies.

**Terms and conditions (Storing)**

- Rate to be written as "Per month" (inclusive of unloading/weighing) irrespective of the quantity stored by the Office and should be valid for one year or till next Tender which ever is earlier. Rate should be quoted both in figures as well as in words. Stock should be offloaded on First In First Out basis.
- Security Money @ 5 % of price of goods in monthly work-order or Rs. 1,00,000/- (whichever is higher) in the form of DCR / Bank Draft in favor of District Magistrate Alipurduar will have to be deposited by successful bidder (contractor) before executing Deed of Agreement on Non-judicial stamp paper of Rs. 20/-. No work order shall be issued without agreement.
- Go-down shall be located within 5 kms. of Project Head Quarter. Go down should be brick built at least up to lintel level with ventilation, electrification, fire-fighting and adequate

dunnage facilities with a composite volume of 5000 cu. ft . There shall be a minimum storage capacity of 500 qtls / 2000 bags.

- Premises shall have all weather approach road with adequate frontage. Certificate by Government Engineer regarding quality of building (not more than 6 months prior) shall be furnished. In case of damage of stock due to water-seepage, fungus infestation, rodent attack etc. Storing Agent shall replace it with fresh stock.
- Storing Agent shall maintain Register showing updated status of inflow and outflow of stock which will be produced before the Office once every month / on demand. Failure to do so will attract penalties @ Rs. 200/- per day. No stock from any other source shall be kept inside the earmarked Premises.
- Office reserves the right to store any stock (purchased with Government funds) other than food-stuff. At the time of unloading, Storing Agent shall keep a copy of the delivery order / storing order. He shall release stock only against order from the Office and against proper receipt from the person mentioned in the order
- Storing Agent shall inform the office immediately about the receiving of any stock from authorized sources. Failure shall constitute violation of Agreement. Under no circumstances shall he take back all / any portion of stock once it is released from the go-down.
- Bidders who were earlier black-listed vide this office Memo No: 119(i)/26/DPO/ICDS (Apd) Date: 05/05/2022 are hereby debarred from participating in this Tender. They will not be issued Tender form the District ICDS Section Alipurduar

*08.7.2022*  
**District Program Officer (ICDS)  
& Ex-officio Convenor (DLTC)**

Memo No: 189(i)/11/DPO/ICDS (Apd)

Date: July 8<sup>th</sup>, 2022

Copy forwarded for information and effecting wide publicity to:-

- ★ Addl. Executive Officer, Alipurduar Zilla Parishad.
- ★ Addl. Mission Director NRLM, Alipurduar.
- ★ Chief Medical Officer of Health, Alipurduar.
- ★ DIO (NIC) with a request to publish this notice in district website.
- ★ Regional Transport Officer, Alipurduar.
- ★ District Controller, Food & Supplies, Alipurduar.
- ★ Assistant Director, Agricultural Marketing, Alipurduar.
- ★ Nazareth Deputy Collector, Alipurduar .
- ★ Treasury Officer, Alipurduar Treasury.
- ★ Block Development Officer Kalchini
- ★ Child Development Project Officer Kalchini

*08.7.2022*  
**District Program Officer (ICDS)  
& Ex-officio Convenor (DLTC)**