



Government of West Bengal
Office of the District Magistrate, Alipurduar, Dooarskanya
Panchayat & R.D. Section

Memo No. 837/DPRDO/F-336/2022

Date. 10/11/2022

NOTICE INVITING QUOTATION FOR SUPPLY OF OFFICE VEHICLE

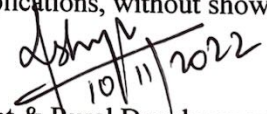
Sealed quotations in respective letter head are invited from agencies after fulfilling the terms and conditions stated hereunder.

Specifications of the required items:

Sl.No.	Type of Vehicle	Quantity	Work Type
01.	New Mahindra Scorpio with Commercial No. of the Vehicle.	1 (One)	On monthly basis

Terms and conditions:

1. The quotation to be submitted by 3 PM on 21st November, 2022 and the same will be opened at 4 PM 21st November 2022 i.e, on same day.
2. One sealed envelope containing the quotation should be addressed to "District Panchayat & Rural Development Officer, Alipurduar" and should be super scribed as "Quotation for Supply of Office Vehicle".
3. Sealed Quotations are to be dropped in the drop box kept in the, DP&RDO Section, Alipurduar on all working days within all working hours. Quotation received through any other means will not be accepted.
4. The application must provide copy of pan card & aadhar card. Along with the quotation document.
5. Rate quoted should be inclusive of all duties, taxes and other levies. Tax as per provision will be deducted from the bill.
6. The quoted price against hire charge of the vehicle only must be written or typed neatly. Corrections, if any should be properly authenticated. Comparative rate analysis will be made in total for unit price of all the items. Incomplete offer will be rejected.
7. The offer quoting the lowest rate will be generally be selected for supplying the total item.
8. The work should have to be completed within 15 days from the date of issue of work order.
9. Payment will be made on monthly basis.
10. Fuel will be issued as per Govt. norms (1 Lt HSD for 10 KM & 1 Lt. Mobil for 500 KM)
11. The under signed reserves the right to cancel any or all the applications, without showing any reason thereof.


10/11/2022
District Panchayat & Rural Development Officer
Alipurduar

Date. 10/11/2022

Memo No. 837/1(9)/DPRDO/F-336/2022

Copy forwarded for information and wide circulation:

1. The RTO, Alipurduar.
2. The DIO, NIC, Alipurduar for publication in the District Website
3. PA to District Magistrate, Alipurduar.
4. CA to Addl. District Magistrate(G), Alipurduar.
5. CA to Addl. District Magistrate (P) Alipurduar
6. CA to Addl. District Magistrate(Dev), Alipurduar
7. CA to Addl. District Magistrate (L. R.), Alipurduar
8. CA to Sub-Divisional Officer, Alipurduar.
9. Office Notice Board, DP&RDO Section, Alipurduar.


10/11/2022
District Panchayat & Rural Development Officer
Alipurduar