



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, ALIPURDUAR
(Motor Vehicle Section)

Tele: 03564-257266; email Id: rtoapd20@gmail.com

Memo No: MV/DM/APD/.....832...../22

Dated: 6/9/2022

Notice Inviting Quotation

Sealed quotation in respective letter head of the firms are invited from bonafide firms/agencies having experience or credential of working with Government Departments/ Undertaking /Agencies as per the specifications of the quality displayed, and fulfillment to the terms and conditions stated hereunder.

SI No.	Item	Specifications	Rate to be quoted including GST
01	Colour Photo Printer Machine (Cannon-G-2010)	High quality and heavy duty with Wi-Fi facility	

TIME LINE FOR QUOTATION

PARTICULARS	DATE AND TIME
Quotation Receiving Start Date	06.09.2022
Quotation Receiving end Date and Time	14.09.2022 (2:00 PM)
Opening of Quotation in the Office Chamber of RTO, Alipurduar	14.09.2022 (2:30 PM)

Statutory Documents: Quotationer shall submit latest GST registration, copy of valid PAN Card, latest IT return, P.TAX-Return, Trade License.

The above mentioned documents are mandatory and if the quotationer fails to submit any of them, their quotation will summarily be rejected.

Submission of Bids: The quotation shall be submitted in the drop box kept in the Office Chamber of Regional Transport Officer, MV Section, Alipurduar. Quotation received through any other means will not be accepted.

Validity of the Quotation: The quotation once submitted will be valid for 180 days.

Other Terms & Conditions:

- 1) Sealed cover should be mentioned "Quotation for Supply of Colour Photo Printer Machine" and Memo No of the quotation to be address to the The Regional Transport Officer, Alipurduar.
- 2) The rate quoted by the quotationer must be inclusive of all taxes and duties.
- 3) All the items / materials being delivered / supplied should be of reputed company / brand and service centre should be located in Alipurduar.
- 4) The authority reserves the right to reject or cancel any or all pre-qualification documents/bid documents without assigning any reason thereof.
- 5) Payments will be made after receipt of supplied materials in good conditioned at the stipulated site.

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Copy forwarded for information and necessary action please:

1. The DIO, NIC, Alipurduar, with a request to upload to the District portal.
2. PA to the District Magistrate, Alipurduar.
3. CA to the Additional District Magistrate, Alipurduar
4. Office Notice Board, DM office, Alipurduar.

06/09/22
Regional Transport Officer
ALIPURDUAR
Dated: 6/9/2022

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Regional Transport Officer
ALIPURDUAR
6/9/2022