

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT ELECTION OFFICER & DISTRICT MAGISTRATE, ALIPURDUAR
Alipurduar Court, PO- Alipurduar court, Dist- Alipurduar, Pin- 736122
Email Id: - itcommapd@gmail.com
[IT, Communication & SMS Poll Management Cell]

NIQ No: 03/18-19

Dated: 14 /03/2019

Notice Inviting Quotation

Sealed quotations are hereby invited by the undersigned from the interested and competent suppliers to supply of following IT/ Electronics equipments to the office of the "IT, Communication & SMS Poll Management Cell", Alipurduar for the forthcoming General Loksabha Election, 2019.

Term & Condition:

1. Applicant must have experience in supplying the same works in previous Elections.
2. Quotationers shall have to deliver the items at the IT, Communication & SMS Poll Management Cell at their own cost and arrangement.
3. Rate should be offered by the quotationers including all taxes and all other charges.
4. Each Applicant is allowed to submit only one Application.
5. No advance payment will be made. Payment will be made on satisfactory completion/supply of the task assigned.
6. The undersigned reserves the right to accept or reject any application without assigning any reasons thereof.
7. Quotationers submitted after prescribed date and hours and found to be incomplete in any respect, will not be accepted.
8. Payment will be made on submission of bill in duplicate along with work order in original after completion of full supply of items. Deduction of tax etc. will be made as per existing norms.
9. The undersigned reserves the right to accept or reject any tenders without assigning any reason thereof. The undersigned also does not bind himself to accept the lowest rate offered by the tenders and shall use discretion in accepting higher rate considering the standard and quality etc. of items.
10. The agency should be responsible for any kind of damage of the supplied items also the agency should have adequate stocks of the Items so that any defective /damage items can be replaced immediately on emergency basis.
11. Quotationers to submit quotation in their official letter head and no overwriting or correction is allowed.
12. The quotationers are requested to quote price as per the format given below:

Item No.	Name of the Product with specification	Name of the Brand/Company	Rate per day (all items should be quoted including all charges)in case of hiring (Rs.)	Rate (all items should be quoted including all charges) in case of new purchase (Rs.)
1	Dongle Jiofy with Connection			
2	USB Keyboard Standard Model (HP)			
3	USB Mouse Standard Model (HP)			
4	UPS 600 VA Standard Model Logitech/APC			
5	Spike Buster 5 Meter			
6	Samsung Android Mobile with 4GB RAM, 64GB Storage			
7	HP Pen drive USB-OTG 64 GB			
8	Cartridge 30A HP			
9	Canon Cartridge NPG 20			
10	Unspecified Cartridge(compatible)			
11	Memory Card 32 GB Micro			
12	Memory Card 16 GB Micro			
13	High Speed Xerox Machine hiring.			
14	Xerox 5325 PCL 6			
15	Xerox 30A HP			
16	Xerox 5225			
17	Computer Speaker Logitech			
18	GPS Tracker (Renowned Brand)			
19	Data Cable (Sony)			
20	Standard wifi Dongle compatible with all Sims card			

Sealed envelope containing quotation along with other necessary paper should be addressed to the District Magistrate & District Election Officer, Alipurduar by writing on the top of envelope "Quotation for supply of IT/ Electronics equipments in connection with Loksabha Election, 2019 and to be submitted, alongwith the Application Form in the quotation box available in the DRDC Section, 5th Floor, Room No. 510 of the Dooars Kanya, Alipurduar.

The quotation papers should be submitted within 17.03.2019 upto 3.00 P.M and will be opened on 17.03.2019 at 3.30 P.M at the office chamber of the PD, DRDC, Alipurduar. The quotationers may remain present at the time of opening the box of quotation, if they intend to do so.



Project Director, DRDC and ADM In-charge,
IT, Comm & SMS Poll Management Cell, LSGE, 2019
Alipurduar

Memo No. 44(11) /IT,COMM & SMS/19

Date: 14 /03/2019

Copy forwarded for wide publicity by displaying in the notice board:

1. The Sub-Divisional Officer, Alipurduar.
2. The Secretary, Alipurduar Zilla Parishad.
3. OC, Material Management Cell, Alipurduar
4. OC, Election, Alipurduar
5. All Block Development Officer, Alipurduar
6. PA to the DM, Alipurduar.
7. CA to the ADM (Dev), Alipurduar
8. CA to the ADM (G), Alipurduar.
9. CA to the ADM (ZP) & DL&LRO, Alipurduar.
10. DIO-NIC, Alipurduar, with request to publish in District website (www.alipurduar.gov.in).
11. Office Notice Board.



Project Director, DRDC and ADM In-charge,
IT, Comm & SMS Poll Management Cell, LSGE, 2019
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