



Memo. No:- DH & FWS/APD/ 328

Dated: 30/06/2022

RECRUITMENT NOTICE

Applications are invited from eligible candidates for recruitment to various contractual posts under different programmes & schemes as per format and Terms of Reference (TOR), details of which are provided in the State Health Website www.wbhealth.gov.com, District Health Website alipurduar.gov.in, the office notice boards of District Magistrate, Alipurduar, Zilla Parishad, Alipurduar, Office of the Chief Medical Officer of Health, Alipurduar, the Superintendent of District Hospital, Alipurduar; the Superintendent of State General Hospital, Birpara & the Superintendent of Super /Multi Speciality Hospital, Falakata.

The different posts details are given below:

1. **District Consultant (Quality Assurance):Total Post- 01 (UR-01)**
2. **Nutritionist (NRC):Total Post- 01 (UR-01)**
3. **Community Health Assistant(Urban) under NUHM: 05(UR-03, SC-01, ST-01)**

The applicant must submit the application with self-attested photocopies of all relevant documents in the specific format along with non-refundable Demand Draft of Rs.100/- for UR Categories and Rs. 50/- for reserved categories in favour of "DH & FWS, ALIPURDUAR, NON NHM ACCOUNT" payable at **Alipurduar**. No other form of payment (like money order, Cheque and Cash etc) will be acceptable.

The supportive documents (hard copy) along with original Demand Draft should reach the **Office of the Chief Medical Officer of Health & Member Secretary, DH & FWS, Babupara, Maya Talkies Road, Ward No-12, District-Alipurduar, Pin: 736121, by 15.07. 2022 within 5 p.m.** positively by **registered post/speed post/courier only, during office hour except on holidays**. The department will not be responsible for any postal delay.

Important Notes:

- Age relaxation will be given for the reserved candidates as per existing norms (TOR) of the State Govt.
- Selection will be conducted by the District Level Selection Committee, Alipurduar. District Health & Family Welfare Samiti reserves the right to cancel the recruitment process at any stage without assigning any reason thereof.
- Applicants are requested to visit www.wbhealth.gov.in and alipurduar.gov.in regularly for further information /instruction issued by the authority.

Important Instruction for the Applicants/Candidates:

- Only offline application will be accepted. If application forms not properly filled in or incomplete, application forms will be cancelled. If the offline application details submitted by the applicant differ with the original testimonials, that application will be cancelled. Physical mode of submission of application will not be accepted.
- If proper signature and photograph are not attached at the time of offline application that application shall also be cancelled.
- Candidates will be called for computer test and interview on the basis of essential and desirable qualification (Wherever applicable).



Government of West Bengal
Office of the Chief Medical Officer of Health Alipurduar

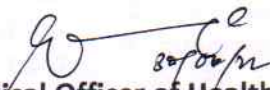
Babupara, Maya Talkies Road, Ward No-12,

District-Alipurduar, Pin: 736121

Tele:03564-257200, email:cmohapd@gmail.com



- Candidate qualified in computer test will be called for interview (Wherever applicable).
- Selection will be made on the basis of marks obtained in academic qualification, experience, computer test and interview (Wherever applicable).
- The essential qualification mentioned are the minimum and mere possession of the same does not entitle the candidates to claim for selection. All the essential qualifications must be completed before the last date of application.
- Experience certificates must consist of employee's name, name of the post, date of joining (DOJ) and date of leaving (DOL), duration of experience, employer signature with date, nature of work must be written clearly otherwise experience certificate will be treated as invalid.
- Multiple applications for single post by one candidate will be liable to cancellation of candidature.
- Caste Certificate issued before the date of application, by the competent authorities of West Bengal will only be accepted. In case of OBC candidates, category "A" & "B" and others must be mentioned specifically in the Caste Certificate, Otherwise the caste certificate will not be accepted.
- Failure to submit/mismatch of any documents/ providing false information of any requisite documents will be liable to cancellation.
- Any omission/suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation.
- The candidates, if found ineligible after verification process or ineligible at any step of the above-mentioned mode of selection, will not be called for offline subsequent stages of the selection process.
- No rounding off of marks will be granted. Proportionate marking up to 2 decimal points will be considered.
- No TA/DA will be paid to the candidates for the selection test / interview.



Chief Medical Officer of Health & Secretary
DH&FWS, Alipurduar

Memo. No:- DH&FWS/APD/ 328/1(7)

Dated: 30/06/2022

Copy forwarded for information with a request to display in the office notice board along with the ToR:

1. The District Magistrate, Alipurduar
2. The AEO, Zilla Parishad, Alipurduar
3. The SDO, Alipurduar
4. The DICO, Alipurduar
5. The Superintendent, District Hospital, Alipurduar
6. The Superintendent, Falakata SSH/Birpara SGH, Alipurduar
7. The All BMOHs, Alipurduar


Chief Medical Officer of Health & Secretary
DH&FWS, Alipurduar



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Memo. No:- DH&FWS/APD/ 328/1(13)

Dated: 30/08/2022

Copy forwarded for information:-

1. The Chairman, District Level Selection Committee, Alipurduar
2. The Sabhadhipati, Zilla Parishad, Alipurduar
3. The Mission Director (NHM) & Executive Director, West Bengal Health & Family Welfare Samiti
4. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan
5. The Addl. District Magistrate (Health), Alipurduar
6. The Dy. CMOH-I/Dy. CMOH-II/ Dy. CMOH-III/ZLO/DMCHO/DPHNO, Alipurduar
7. The ACMOH/DTO, Alipurduar
8. The Chairman, Alipurduar Municipality
9. **The DIO, NIC, Alipurduar, Dooarskanya, Alipurduar with request to publish the advertisement in the website www.alipurduar.gov.in**
10. **The System Coordinator, IT Cell, Health & Family Welfare Department, Swasthya Bhawan, Kolkata-91 with request to publish the advertisement in the website www.wbhealth.gov.in**
11. HR Cell, Swasthya Bhaban, Kolkata
12. DPMU, Alipurduar
13. Office Copy


Chief Medical Officer of Health & Secretary
DH&FWS, Alipurduar

1. District Consultant (Quality Assurance)

S I. N O.	Name of the Post	Name of the Programme	No. of Vacancy	Reservation Category	Age (As on 01.01.2022) Relaxation as per Govt. rules	Revised Consolidated Remuneration (₹)	Mode of Selection
1	District Consultant (Quality Assurance)	DQAC	01 (One)	UR-01	Upper age limit 40 years	Rs. 40,000/- per month	1. Written examination 2. Computer skill test 3. Interview (as per ToR)

Selection Criteria

MBBS/Dental/AYUSH/Nursing Graduate

With

Masters in Hospital administration/Health Management (MHA-Full time or equivalent)

With

2 years' experience in Public Health/ Hospital Administration



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Training and Experience implementing a recognised quality system like NABH/ISO/9001:2008/Six Sigma/Lean/Kaizen would be preferred.

Previous work experience in the field of health quality would be added advantage.

Mode of Selection

Full Marks=250	District Consultant (Quality Monitoring)
1. Written examination (Written test shall be set in English)	200Marks
2. Computer skill test=40 Marks	40 Marks
3. Interview (10)	10 Marks

2. Nutritionist for the Nutrition Rehabilitation Centre (NRC)

Sl. No.	Name of the Post	Name of the Programme	No. of Vacancy	Reservati on Category	Age (As on 01.01.2022) (Relaxation will be given for SC/ST/OBC candidates as per Govt. rules & order)	Consolidated Remuneration (₹)	Mode of Selection
2	Nutritionist (Only for Female Candidates)	NRC	01 (One)	UR-01	Not exceeding 40 years & not less than 21 years	(Rs. 25,000/- per month)	Written Test (as per ToR)

Education Qualification

- BSc or MSc in Food and Nutrition or Equivalent course and computer knowledge.
- The candidate should be able to read, write and speak in Bengali.



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3. Community Health Assistant-Urban under NUHM

Sl. No.	Name of the Post	No. of Vacancy	Reservation Category	Age Limit, As on 1 st January 2022 (Relaxation as per Govt. rules)	Monthly Consolidated Remuneration	Place of Posting
3	Community Health Assistant (Urban)	05 (Five)	UR-03 SC-01 ST- 01	Minimum 21 years and Maximum 40 years	Rs.13,000/-	Alipurduar Municipality

Preferable Education Qualification

Must have passed ANM course from an Institute recognised by the Indian council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the district for which application is made.

OR

Must have passed GNM course from an Institute recognised by the Indian council and be registered with the West Bengal Nursing Council. Should be proficient in Bengali and permanent resident of the district for which application is made.

Scale of Scoring for Staff Nurse for UHWC

Sl. No	Name of the Post	Basic Qualification
3	Community Health Assistant (Urban)	100 (based on % of marks obtain in the final examination)

General Information

Proof regarding permanent residential status of the district applied for, which should be duly attested by a Gazetted Officer or Group "A" Officer of the State Government. (Voter ID card/Ration card).

APPLICATION FORMAT
(USE BLACK/BLUE BALL PEN FOR FILLING UP THE APPLICATION)

To
The Chief Medical Officer of Health
&
Member Secretary, District Health & Family Welfare Samity
Babupara, Maya Talkies Road, Ward No-12,
District-Alipurduar, Pin: 736121
West Bengal

Affix a recent Passport size colour
Photograph

Application for the post of _____

1. Name in Full (In Block Letters) : _____

2. Name of the Father / Husband : _____

3. Date of Birth (DD/MM/YYYY) :

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4. Age as on 01.01.2022 : _____

5. Sex (Please tick the suitable) : Male Female

6. Nationality : _____

7. Permanent Address : _____

P.S. _____ P.O. _____

District: _____ State: _____

Pin: _____

8. Present Postal Address : _____

P.S. _____ P.O. _____

District: _____ State: _____

Pin: _____

9. Contact No : _____

10. Email ID : _____

11. Caste :

(Please enclose self attested
Photocopy of caste certificate)

12. Educational Qualification : (Self attested photocopies must be enclosed)

Sl. No.	Examination Passed	Year of Passing	Board / University	Total Marks	Marks Obtained

N.B: a. *In case self attested mark sheets are not attached with the application, the marks will not be considered*
b. *Total marks & marks obtained should be excluding additional subjects and should be in absolute numbers and not in percentage*

13. Computer Qualification :
(Please enclose self attested
Photocopy of computer certificate)

14. Details of Work Experience :
(Please enclose self attested photocopy of experience certificate clearly mentioning the period of work with monthly salary in the official letter head with signature, seal and date)

DECLARATION

"I hereby declared that all statements made in this application are correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled."

Place:

Date:

(Full Signature of the Applicant)