

Government of West Bengal
Office of the District Magistrate,
Alipurduar
[Establishment Section]

NOTIFICATION

Recruitment of the Contractual Clerk (Group-C) from retired Govt. Employees for the Office of the District Magistrate, Alipurduar


Applications are invited in prescribed format for the recruitment of contractual clerks (Group-C) from retired Govt. Employees for the Office of the District Magistrate, Alipurduar, on **4th January, 2021 within 11:00 am positively**. The interested persons may appear in the walk-in-interview along with the original Pension Payment Order and any photo bearing identification proof. The Proforma is available in the Establishment Section of the Office of the District Magistrate, Alipurduar & District Website at www.alipurduar.gov.in. The terms and conditions for afore said engagements are as follows:

- 1) The applicant must be a Retired Govt. Employee not below the rank of Group-C.
- 2) The applicant should not attain the age of 64 year as on 01-01-2021.
- 3) Candidates having Computer knowledge should be preferred.
- 4) The applicant should be physically and mentally alert.

The engagement would purely be on contractual basis for one year. Monthly remuneration would be Rs.10,000/- other terms and conditions shall be as laid down by the G.O. No.10935-F(P) dt. 05-12-2011 and G.O. No. 6093-F(P) dt. 25-11-2016 of Finance Department, Govt of West Bengal.

Date & time of interview : 04-01-2021 at 11.00 a.m.

Venue : Establishment Section, Room no.108, Dooarskanya

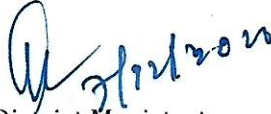

Additional District Magistrate,
Alipurduar

Memo No.: Estt/ 505 (17)/2020

Dated: 08.12.2020

Copy forwarded for information to:

- 1) The Superintendent of Police, Alipurduar
- 2) The Additional District Magistrate & D.L.&L.R.O., Alipurduar.
- 3) The Additional District Magistrate & Additional Executive Officer, Alipurduar Zilla Parishad.
- 4) The Additional District Magistrate (Dev), Alipurduar
- 5) The Sub-Divisional Officer, Alipurduar Sadar.
- 6) The District Informatics Officer, NIC, Alipurduar with a request to upload the notification & the Application form in the District Website.
- 7) The Officer-in-charge, Establishment Section, Alipurduar
- 8) The Nazareth Deputy Collector, Alipurduar
- 9-14) The Block Development Officer, Alipurduar-I/II/Kalchini/Falakata/Kumargram/Madarihat-Birpara
- 15) P.A. to the District Magistrate, Alipurduar
- 16) CA to Additional District Magistrate (G), Alipurduar
- 17) Office Notice Board.


Additional District Magistrate,
Alipurduar

APPLICATION FORMAT

To
The District Magistrate,
Alipurduar.

Affix one
recent
Passport size
Photograph by
the candidate

Sub: Application for the Post of Clerk - Gr. 'C' on Contractual Basis as Retired Government Employee.

1. Name (in Block Letter) : _____
2. Father's/Husband's Name : _____
3. Present Residential Address: _____
(Including Mobile No.) _____
4. Educational Qualification : _____
5. Knowledge in Computer : _____
6. Date of Birth : _____
7. Age as on 1-1-2021 : _____
8. Date of Entry in Govt. Service: _____
9. Cadre/Service belonging to : _____
10. Date of Superannuation : _____
11. Post & Department held at the time of retirement: _____
12. Experience if any : _____

Declaration:

I do hereby declare that the above statement is true. I am physically fit and I am ready to render my services as directed by the District Magistrate and Collector, Alipurduar.

Date:
Place:

[Signature]

Note: Please enclose self - attested copies of PPO or retirement certificate and any Identification proof.

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OFFICE USE ONLY

Name :
Serial No. :
Checked :

(Signature)