

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE**  
**MID-DAY MEAL SECTION, ALIPURDUAR**

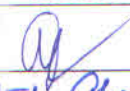
Alipurduar Court, Po- Alipurduar court, Dist- Alipurduar, Pin- 736122

Email Id: - dmapd.mdm@gmail.com

Memo No: 482/XXI-MDM/10/ Kitchen Devices-2

Date: 19/11/2019

In reference to the communication vide Memo No. 475 /XXI-MDM/10/ Kitchen Devices-2 dated 18.11.2019, a Tender Committee Meeting regarding E-Tender for procurement of Rice Container for Mid Day Meal has been called on 19.11.2019 at 4 PM at the chamber of the ADM (G), Alipurduar at Doarskanya, Alipurduar. Following persons/officials have attended the meeting:

S/N	NAME	DESIGNATION	SIGNATURE
1	SRI ANUKUL SARKAR	ADDITIONAL DISTRICT MAGISTRATE, ALIPURDUAR	
2	SRI RATUL GHOSH	DNO, MGNREGA	Ratul Ghosh 19.11.19
3	SRI WRIK SAPTASHAW	OC, MDM	Wrik Saptashaw 19.11.19
4	SRI TAPAS ROYCHOWDHURY	T.O, ALIPURDUAR	Tapas Roychowdhury 19.11.19
5	SRI ASIT BHOWMIK	SAE, DPLO SECTION	Asit Bhowmik 19.11.19
6	SRI MIJANUR HOSSAIN	DPM, IT SECTION, ALIPURDUAR	Mijanur Hossain 19.11.19

The Additional District Magistrate (General), Alipurduar took the chair and the meeting got started and the following decisions are taken and were decided to be taken to District Magistrate, Alipurduar for final approval.

1. E-tender will be called for procurement of Rice Container for Mid Day Meal.
2. OC, MDM is deputed to draft the E-Tender.
3. For wide publication, beside district website, DICO, Alipurduar will be requested to do so.
4. Apart from having GST, IT return etc., bona fide bidders should have credential (completion certificate/payment certificate) for supplying kitchen device/utensils for Mid Day Meal to Govt. sector amounting to at least 60% of the amount of the tender at one go within last 05 years.
5. The timeline details are as follows:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.Q. & other Documents (online) (Publishing Date)	22/11/2019 at 05:00 PM
2	Documents download/sell start date (Online)	22/11/2019 from 06:00 PM
3	Documents download/sell end date (Online)	13/12/2019 up to 10:30 AM
4	Bid submission start date (On line)	22/11/2019 from 06:00 PM
5	Bid Submission closing (On line)	13/12/2019 up to 10:30 AM
6	Bid opening date for Technical Proposals (Online)	16/12/2019 at 10:30 am
7	Date of uploading list for Technically Qualified Bidder(online)	As per notice
8	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any.	As per notice
9	Date for opening of Financial Proposal (Online)	As per notice

6. The digital signatures of the SAE and DPM will be used. For final signatory, the DSC of DPLO, Alipurduar will be used.

P.T.O

7. The financial technicality and admissibility of the tender notification will be looked after by the T.O, Alipurduar.
8. For all bidders required to submit the soft copy (Scanned PDF File) of requisite EMD using the demand draft addressed to "The District Magistrate, Alipurduar". The document should be legible. The demand draft from the end of the lowest bidder should be produced in original and deposited to Mid Day Meal section after opening the financial bid.
9. The Pre-bid meeting will be taken place on 27.11.2019 1 P.M sharp at Room no. 106 at the chamber of the Officer in Charge, Mid Day Meal, Alipurduar. The interested bidders may attend the meeting for any kind of clarification. The Treasury Officer, Alipurduar will be attending the meeting.
10. The Successful Tenderer will have to execute an agreement on a Non Judicial Stamp worth Rs. 10/- only.
11. The uploading of the tender and checking the functionality of the website namely <http://etender.wb.nic.in> will be the duties of the DPM, IT section and SAE, DPLO section, Alipurduar.

As there is no other issue to be discussed, the meeting ended with the vote of thanks to and from the chair.

  
Additional District Magistrate (General)  
Alipurduar

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Memo No: 4824/XXI-MDM/10/ Kitchen Devices-2

Date: 19/11/2019

Copy For information and necessary action to:

1. DPLO Alipurduar with a request to spare SAE for this work accordingly and provide his DSC as it will be used as the final signatory.
2. OC, IT with a request to spare DPM for this work accordingly.
3. DIO, NIC with a request to publish the E-Tender in the official District website of Alipurduar on 22.11.2019
4. CA to District Magistrate, Alipurduar

  
Additional District Magistrate (General)  
Alipurduar