

**OFFICE OF THE DISTRICT MAGISTRATE  
ALIPURDUAR**

(UTKARSHA BANGLA CELL), ALIPURDUAR

(DooarsKanya, 6<sup>th</sup> floor, Pin- 736122, Email: [utkarshabanglaapd@gmail.com](mailto:utkarshabanglaapd@gmail.com))

Memo No. **55/UB/APD/2019**

Dated: **29/05/2019**

**NOTICE INVITING QUOTATION FOR SUPPLY OF OFFICE VEHICLE**

Sealed quotations in respective letter head are invited from agencies after fulfilling the terms and conditions stated hereunder.

**Specifications of the required items:-**

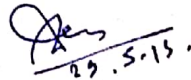
Sl.no	Type of Vehicle	Quantity	Work Type
1	New Mahindra Bolero with Commercial No.of the Vehicle	1(one)	On monthly Basis

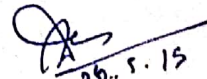
**Terms and Conditions:**

- 1.The quotation to be submitted by 3PM on 6th JUNE.2019 and the same will be opened at 4PM 6/1/2019 i.e, on same day
- 2.One sealed envelope containing the quotation should be addressed to "The District Magistrate, Alipurduar" and should be superscribed as "Quotation for Supply of Office Vehicle".
- 3.Sealed Quotations are to be dropped in the drop box kept in the ,DRDC Cell, Alipurduar on all working days within all working hours. Quotation received through any other means will not be accepted.
- 4.The application must provide copy of pan card, Aadhar card & GSTIN no. Along with the Quotation document.
- 5.Rate quoted should be inclusive of all duties ,taxes and other levies. Tax as per provision will be deducted from the bill.
6. The quoted price against hire charge of the vehicle only must be written or typed neatly.  
Corrections, if any should be properly authenticated. Comparative rate analysis will be made in total for unit price of all the items.  
Incomplete offer will be rejected.
7. The offer quoting the lowest rate will be generally be selected for supplying the total item.
8. The work should have to be completed within 15 days from the date of issue of work order.
9. Payment will be made on monthly basis.
- 10.Fuel will be issued as per Govt norms
11. The under signed reserves the right to cancel any or all the applications, without showing any reason thereof.

Memo No: **55/1(4)/UB/APD/2019**  
Copy Forwarded for information & wide circulation:-

- 1.PA to District District Magistrate, Alipurduar
- 2.CA to Addl. District Magistrate(dev)
- 3.CA to Sub-Divisional Officer, Alipurduar(Sadar)
- 4.Office Notice Board, DRDC, Alipurduar

  
For O/C Skill Development  
Alipurduar  
Dated: **29/05/2019**

  
For O/C Skill Development  
Alipurduar