

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT AND DISTRICT ELECTION OFFICER, ALIPURDUAR
P.O. ALIPURDUAR COURT, PIN -736122
Phone: 03564-255202 & 255120 E-mail: deopalipurduar@gmail.com

Memo no. 803/111/Elec/2019/SREK-2020/Elec

Date: 30/12/2019

NOTICE INVITING FRESH TENDER
NO-05/Elec/2019

Fresh sealed tender is hereby invited from the reputed and bone fide dealers/suppliers /Agency quoting rate for printing PVC EPIC, as per specification in Annexure-A. Apart from Annexure-A, following directives should also be abided by the tenderers:

- 1) The tenderers should have one sealed envelope containing of necessary documents mentioned in Pt. 2 for technical bid and one sealed envelope quoting the rate for financial bid. Both the envelopes must be put inside one mother envelope which should properly be sealed and put into the tender dropping box.
- 2) The tenderers will have to furnish the following documents for eligibility in the technical bid:
 - i. **Income tax Return/acknowledgment receipt of 2018-19 Assessment Year**
 - ii. **Pan card**
 - iii. **Up to date professional Tax Clearance Certificates**
 - iv. **Valid 15 digit Goods & Services Taxpayer identification Number (GSTIN) under GST Act, 2017**
 - v. **Proof for credential for printing of PVC card at any Govt. organization pertaining in last 05 years of at least Rs. 50000/- value at one go. Payment Certificate / Completion certificate (clearly stating the word "Printing of PVC Card" and the amount paid) from the employer under whom the work has been executed will only be treated as the credential.**
- 3) The tender paper will be received till 07.01.2020 up to 3.00 P.M and will be opened on the same date at 4.00 P.M at the chamber of the undersigned at Doarskanya, Alipurduar. The tenderers may remain present at the time of opening the box of tender if they intend to do so.
- 4) The rate will have to be quoted both in figures and on words and any scratches, errors or overwriting will lead to cancelation, as decided by the competent authority.
- 5) The quoted rate in the tender should be inclusive of GST and all other taxes.
- 6) Sealed Mother envelope containing 02 sealed envelopes (one for financial and one for technical bid) should be addressed to "The District Magistrate, Alipurduar" and dropped in the drop box kept in the office of the Election section, at room-205 of Dooarskanya, Alipurduar on all working days within working hours. Tender received through any other means will not be accepted.
- 7) Not more than one tender would be accepted from one dealer or supplier or Agency.
- 8) The undersigned also reserves the exclusive right to accept or reject any / all the tender without assigning any reason whatsoever.
- 9) Certain condition/specification regarding the printing of PVC card along with the format of tender is enclosed in Annexure-A which must be abided by the selected dealer or supplier or Agency while printing the PVC EPIC.
- 10) The selected dealer or supplier or Agency must print the PVC EPIC within the area specified by the District Magistrate, Alipurduar in his office premises under security surveillance.

Enclosed: Annexure-A


Additional District Magistrate (Election)
ALIPURDUAR

Memo no: 803/1(10)/111/Elec/2019/SREK-2020/Elec

Date: 30/12/2019

Copy forwarded for information and with a request for wide publicity to:

1. The sub-divisional Officer, Alipurduar Sadar
- 2-7. The Block Development Officer, Kumargram/ Kalchini/ Alipurduar-I/ Alipurduar-II/ Falakata/ Madarihath
8. DIO, NIC with a request to publish in the official district website of Alipurduar on 30.12.2019 positively
9. CA to the District Magistrate, Alipurduar
10. Office notice board


Additional District Magistrate (Election)
ALIPURDUAR

Annexure-A

Personalization

Front Side:

1. Coloured photo of the elector of size 3.2 cm (vertical) and 2.4 cm(horizontal) in the space provide for the purpose.
2. EPIC no. of the elector printed in alphabets and numbers and also as a bar code.
3. Name of the elector in English and "Vernacular".
4. 'Relation name' printed in English and"Vernacular".

Back Side:

1. 'Sex' printed in English and "Vernacular".
2. 'Date of Birth/Age' printed in English.
3. 'Address' printed in English and "vernacular".
4. 'No. & name of Assembly Constituency' printed in English and "Vernacular".
5. 'Part no. & name' in English and "Vernacular".
6. Scanned signature of Electoral Registration officer'.

Image Specification and Lamination:

The photographs of the elector on new cards should be in sharp focus, of high quality with appropriate brightness & contrast and showing natural skin tones of the elector's face and clearly recognizable features with following resolution and size.

Details	Specification
Image Format	JPEG
Image Resolution	320x240 pixels(Standard e-mail mode of Digital Cameras) in Colour portrait mode in aspect ratio of 4:3
Image size	3.2 cm vertical x 2.4 cm Horizontal