



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, ALIPURDUAR
Alipurduar Court, PO- Alipurduar court, Dist- Alipurduar, Pin- 736122
Email Id: - dmapd20@gmail.com / egovapd@gmail.com

(IT & e-Governance Section)

Memo No: 63/IT & e-Gov/e-office/19

Date: 24/07/2019

NIQ NO.:- 01/E-GOV/2016-17

FOR SUPPLY OF 01(ONE) DESKTOP, 01 (ONE) LAPTOP, 01 (ONE) UPS, 1(ONE) PRINTER CUM SCANNER

Sealed quotations in respective letter head of the firms are invited from bona fide firms / agencies having experience or credential of working with Government departments / Undertakings / Agencies as per the specifications of the quality displayed, and fulfilment of the terms and conditions stated hereunder.

Specifications of the required items:-

Sl. No.	Item	Specification
1.	HP DESKTOP Commercial (3 years warranty)	<ul style="list-style-type: none">➤ Processor - Intel Core i3➤ Monitor- 18.5 "➤ DVD-RW➤ RAM - 4 GB➤ HDD - 1TB➤ Operating System -Windows 10 (Pro)
2.	HP LAPTOP WITH WIRELESS KEYBOARD AND MOUSE	<ul style="list-style-type: none">➤ Processor - Intel Core i3➤ Display- 15.6 "➤ RAM - 4 GB➤ HDD - 1 TB➤ Operating System - Windows 10 (preloaded)
3.	INTEX UPS 600 VA	<ul style="list-style-type: none">➤ 600 VA
4.	HP LASER JET PRINTER CUM SCANNER	<ul style="list-style-type: none">➤ M1136

Terms and Conditions

1. The quotation should be submitted by 2.00 pm on 31st July, 2019 & the same will be opened at 3.00 pm on the same day.
2. Sealed envelopes containing quotation rate should be addressed to "The Additional District Magistrate, IT Section, Alipurduar" and should be super scribed as "Supply of 01 Desktop, 01 Laptop, 01 UPS, 01Printer at the District IT Section, Alipurduar"
3. Sealed quotations are to be dropped in the drop box kept in the office of the District IT Section, Alipurduar on all working days within working hours. Quotation received through any other means will not be accepted.
4. The applicant must be an Agency having valid sales tax / VAT registration certificate. Photocopy of all the relevant documents duly self-attested including last sales tax / VAT return, latest Income Tax return, trade license, PAN card on the date of issue of this notice must be enclosed with the application.
5. The under signed reserves the right to relax any of the aforesaid criteria, at any stage of tender process on specific ground.
6. Rate quoted should be inclusive of all duties, taxes and other levies. Tax as per provision will be deducted from the bill.
7. The price quoted against the item must be written or typed neatly. Corrections, if any should be properly authenticated. Comparative rate analysis will be made in total for unit price of the items. Incomplete offer will be rejected.
8. Payment will be made after receipt of supplied materials in good condition at the stipulated site.
9. The undersigned reserves the right to cancel any or all the applications, without showing any reason thereof.


Additional District Magistrate (General),
Alipurduar

Memo No: ~~53 A/SAU~~ 63/1(3)/IT & e-gov/e-office/19

Date: 24/07/2019

Copy forwarded for information and necessary action to:-

1. CA to the District Magistrate, Alipurduar
2. DIO, NIC with a request to publish the NIQ in the District Website
3. Office Notice Board, DM Office, Alipurduar


Additional District Magistrate (General),
Alipurduar