

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE AND DISTRICT ELECTION OFFICER, ALIPURDUAR**  
**P.O. ALIPURDUAR COURT, PIN-736122**  
**Phone: 03564-255202 & 255120 E-mail: [deoalipurduar@gmail.com](mailto:deoalipurduar@gmail.com)**

Memo no. Elec/...41...

date: 21.02.2018.

**NOTICE INVITING QUOTATION**

Sealed quotation is hereby invited from the reputed and bonafied dealers/ suppliers for supply of printing copies of books.

1. The quotationers will have to furnish up-to date clearance certificate of I.T, S.T, and VAT number with their quotation papers. No quotation paper will be accepted without the I.T, G.S.T, and clearance certificate.
2. The quotation paper will be received till 28.02.2018 up to 2.00 p.m and opened on the same date at 3.00 p.m at office of the District Election Office, Alipurduar. The quotationers may remain present at the time of opening the box of quotation, if they intend to do so.
3. The quotationers should also submit credential amounting to Rs.20,0000/- (rupees twenty thousands) only for printing copies of books in a calendar year during the last 03 years.
4. The undersigned does not bind to accept the lowest rate.
5. The rates will have to be quoted both in figures and on words and any scratches errors of overwriting must bear initial/signature of the quotationers on it. Any deviation would make the quotation paper liable for cancelation, as decided by the competent authority.
6. Sealed envelope containing quotation along with other necessary papers should be addressed to "The District Magistrate, Alipurduar" and dropped in the drop box to be kept in the office of the Election Section, Doars Kanya, Alipurduar on all working days within working hours. Quotation received through any other means will not be accepted.
7. Not more than one quotation would be accepted from one dealer or supplier.
8. The quotation with maximum no of lowest rate of printing copies only will be accepted.
9. The printed copies should be supplied immediately after issue of supply order.
10. The undersigned also reserves the exclusive right to right to accept or reject all the quotation without assigning any reason whatsoever.

  
**Additional District Magistrate**  
**Alipurduar**

Memo no. Elec/...41/1(6)

Date: 21.02.18.

Copy forwarded for information to:

1. The District Magistrate, Alipurduar.
2. Additional District Magistrate (Election), Alipurduar.
3. The Sub-Divisional Officer, Alipurduar.
4. The Block Development Officer (All) , Alipurduar.
5. District Website.
6. Office file.

  
**Additional District Magistrate**  
**Alipurduar**