

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DISTRICT MAGISTRATE, ALIPURDUAR  
"DOOARSKANYA"- Integrated Administrative Building  
Alipurduar Court, Po- Alipurduar court, Dist- Alipurduar, Pin- 736122  
(Planning Section)

Phone no. 03564-257505/255106, Email Id: - [dmapd20@gmail.com](mailto:dmapd20@gmail.com) & [dploapd20@gmail.com](mailto:dploapd20@gmail.com)

Memo No. 667 / VI-PLAN/18/O&C (Corr.)-8/17/18/19

Dated: 28 /06/ 2019

## NOTICE

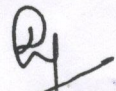
This is for the information of all concerned that every Monday will be treated as the "Grievance Day" to hear the grievances of the general public. Accordingly a separate Grievance Cell is being formed at the District Collectorate to address the complaints made by the General Public, the details of which is mentioned below:-

SL No.	Subject matter of the complaint	Officers tagged for hearing	Venue for hearing
1	All Developmental Works including those of Line Department.	(i) Additional District Magistrate (Dev). (ii) District Planning Officer. (iii) DNO, MGNREGA	Conference hall of Dooarskanya, 6 <sup>th</sup> floor(Room No. 620) Alipurduar. Time: 10am to 1pm.
2	Matters related with Panchayat & Rural Development including housing schemes.	(i) Additional District Magistrate(ZP) (ii) Secretary, Zilla Parishad (ii) District Panchayat & Rural Development Officer.	
3	Land matters.	(i) Additional District Magistrate (LR) (iii) Spl. LAO (iii) Dy. DL&LRO	
4	Other General matters, including Mid-day meal.	(i) Additional District Magistrate(General) (ii) Officer-in-Charge, Mid-day Meal. (iii) Officer-in-Charge, General	

A separate register should be maintained to enter the details of the grievances/complaints made by the General Public & action taken report of each case heard should be submitted to the undersigned within 7(seven) days of hearing.

The District Magistrate & the District Collector will personally hear the grievances every Monday.

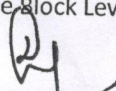
Hearing will start from 1<sup>st</sup> July"2019

  
District Magistrate  
Alipurduar  
Dated: 28 /06/ 2019

Memo No. 667 / 18 / VI-PLAN/18/O&C (Corr.)-8/17/18/19

Copy forwarded for information and necessary action to:-

1. The Additional District Magistrate,(Development),Alipurduar
2. The Additional District Magistrate, (General), Alipurduar,
3. The Additional District Magistrate, (LR & ZP), Alipurduar
4. The Sub Divisional Officer, Alipurduar with a request to form a similar Grievance Cell and observe the same on every Monday at the Sub-Divisional Level.
5. The Secretary, ZP, Alipurduar
6. The District Panchayat and Rural Officer, Alipurduar
7. The Special LAO, Alipurduar
8. The DNO, MGNREGA, Alipurduar
9. The Officer-in-Charge, Mid-day Meal, Alipurduar
10. The Officer-in-Charge, General, Alipurduar
- 11-16. The Block Development Officer /Alipurduar-I/Alipurduar-II/Falakata/Kumargram/Kalchini/Madarihat-Birpara with a request to form a similar Grievance Cell and observe the same on every Monday at the Block Level.
- ✓ 17. The DIO, Alipurduar, with the request to upload the notice.
18. The DICO, Alipurduar for wide publicity.

  
District Magistrate  
Alipurduar