

Government of West Bengal
Office of the District Magistrate & Controller of Civil Defence
Alipurduar.

Notice Inviting Quotation (2nd Call)

NIQ No. 1

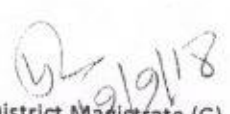
Dated. 24.9.2018

Sealed quotations are hereby invited from the reputed and bonafide logo designer on their respective letter head for designing an official logo of "Maa, Maati, Manush with an image of Biswa Bangla" who have previous experience of the same to a Govt. office. Interested quotationers will have to submit up-to-date copy of P.T.C.C., I.T., VAT certificate, Trade Licence, PAN card along with the quotation papers. The rates will have to be quoted clearly for designing the above mentioned product.

The quotation papers will be received till **26.09.2018 up to 2:00 P.M.** from the date of publishing of this NIQ and will be opened on the same day at 3:00 P.M at the office of the Disaster Management Section, Alipurduar. Intended quotationers may remain present at the time of opening the box.

The following terms and conditions shall be bound for the quotationers:-

1. An earnest money of RS.10, 000.(Rupees Twenty Thousand) only will have to be deposited in from of DD/ Bankers Cheque in favour of the District Magistrate, Alipurduar and the same should be enclosed along With the quotation papers. This earnest money will be considered as the security deposit for the Successful quotationer. The DD/Bankers Cheque of unsuccessful quotationers will be refunded immediately After the process is over.
2. Quotationers must have previous experience certificate for supply of similar items. Only those quotations with valid credentials will be accepted.
3. The quotationers will have to provide detailed brochure of the quoted Items in a separate sealed box as Mentioned in the attached annexure-I. Failing which may lead to disqualify himself/ herself from the process of this quotation. The logo and the writing will be done at the both sides of the tarpaulins.
4. The quotation with the overall lowest rate of Items quoted only will be accepted.
5. The materials should be supplied immediately within 20(Twenty) working days after Issuance of supply order from this end, failing which the security money will be forfeited and supply order would be given to the next second lowest quotationer, with or without prior notice.
6. The sealed quotations should be dropped in the drop box, which will be kept at **Disaster Management Section** District Magistrate Office, Alipurduar on all working days within office hours up to 5:30 P.M. Quotations will be rejected straightway, if received through any other way.
7. Any further changes/modifications of this NIQ will be published only on the Alipurduar District official website- www.alipurduar.gov.in Quotationers are advised to check the website frequently till the end of this process.
8. The undersigned reserved all rights to cancel any or all of the quotation papers.
9. For any other query, interested suppliers may visit this section.

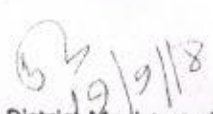

Addl. District Magistrate (G)
Alipurduar.

Date: 24.9.2018

Memo No: 279(6)

Copy forwarded for information and wide publicity by displaying in the notice board to:

1. The ADM(G), Alipurduar.
2. The SDO, Alipurduar.
3. The Secretary, Alipurduar Zilla Parlsad.
4. The NDC, Alipurduar.
5. DICO, Alipurduar with a request to publish the advertisement in 1 (one) English & 1 (one) Bengali Daily newspaper.
- ✓ 6. The DIO, NIC Alipurduar for uploading this in the district website.


Addl. District Magistrate (G)
Alipurduar.