



**OFFICE OF THE  
SUB-DIVISIONAL OFFICER  
SADAR, ALIPURDUAR.  
DIST. ALIPURDUAR**  
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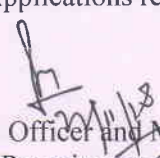
No. 03 /APD/BAF/REC-2018

Date: 22.11.2018

**RECRUITMENT NOTICE**

Applications are hereby invited from eligible candidates for recruitment to the post of Block ASHA Facilitator on contractual basis under National Health Mission as detailed in the "Selection Procedures" as given in Annexure-I appended herewith. The same may be accessed in the State Health Website ([www.wbhealth.gov.com](http://www.wbhealth.gov.com)), District website ([www.alipurduar.gov.in](http://www.alipurduar.gov.in)) and District Health Website ([www.alipurduarhealth.org](http://www.alipurduarhealth.org)) and also in the notice board of the office of the District Magistrate, Alipurduar, Alipurduar Zilla Parishad, Chief Medical Officer of Health, Sub-Divisional Officer, Alipurduar, Block Development Offices of Alipurduar Sub-Division and Block Primary Health Centres of Alipurduar Sub-Division.

Eligible candidates may apply in the prescribed application format in Annexure-II along with all supporting documents and submit to the office of the "**The Sub Divisional Officer and Member Secretary Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division, Alipurduar Court, Dist. Alipurduar**" by hand in the drop-box latest by 14.12.2018 within 4.00 p.m. Applications received by post will not be entertained in any circumstances.


  
Sub Divisional Officer and Member Secretary  
Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division

Memo. 241(24)/APD/BAF-2018

Date: 22.11.2018

**Copy for information & taking necessary action to:**

- The Chairman, Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division.
- The Sabhadipati, Zilla Parishad, Alipurduar
- The District Magistrate, Alipurduar
- The ADM (Health), Alipurduar
- The ADM & AEO, Alipurduar Zilla Parishad
- The Chief Medical Officer of Health, Alipurduar.
- The Director of Health Services & Ex-Officio Secretary, Govt. of West Bengal
- The Mission Director, NHM & Commissioner (FW) & Secretary of the Govt of WB
- The Additional Mission Director, NHM, Govt of WB, Kolkata
- The DPHNO, Alipurduar
- The DPO, ICDS, Alipurduar
- The BDO, All Block, Alipurduar Sub-Division
- The BMOH, All, Alipurduar Sub-Division
- The Executive Officer, Alipurduar Municipality.
- The HR Cell, Swasthya Bhawan, Kolkata-91
- The DIO, NIC Alipurduar with a request to put up notice in district website.

  
Sub Divisional Officer and Member Secretary  
Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division

## SELECTION PROCEDURES

*Annexure-I*

1. Name of the Post: Block ASHA Facilitator
2. Total No. of Post: 01-UR ( Kalchini Block)
3. Monthly Remuneration: Rs. 7500.00 per month. In addition he/she will be eligible for a monthly mobility support of Rs. 1500.00 per month.
4. Selection Criteria(Educational & other qualifications):
  - a. Master's degree in Social Science/Sociology/Social Anthropology/Social Work (MSW)/Business Administration (MBA)/Economics/Rural Development/Mass Communication  
OR  
Graduate degree in any discipline with minimum 2 years' experience in health projects
  - b. Preference will be given to candidates having working experience in ASHA programme
  - c. Knowledge in MS Office & Internet
  - d. Ability to communicate effectively
  - e. Ability to work hard
  - f. Willing to travel extensively
  - g. Should be a resident of the same Sub-Division where he/ she is applying
  - h. Age should not exceed 40 years as on 01.11.2018. upper age relaxation will be 5 years for SC/ST and 3 years for OBC
5. Documents to be submitted:
  - a. Attested photocopy of the proof of residence(Voters Identity Card/Ration Card)
  - b. Attested photocopies of mark sheets of Higher Secondary or Equivalent, Graduation, and Master's degree, as applicable
  - c. Attested photocopy of age proof of the candidate( Admit of Madhyamik/Birth certificate)
  - d. Attested photocopy of caste certificate for SC/ST/OBC candidates.
  - e. Self addressed envelope with requisite postage stamp.
6. Selection Process:
  - a. The selection will be based on merit(academic result) and experience in health projects, along with a Written Test (50 Marks), Computer Skill Test (25 Marks). The weightage will be as follows:
    - (i) 15% weightage is to be given to academic qualification. The score will be as follows:  
Graduate → Score: 1  
Masters → Score: 2  
Therefore, the total score for academic qualification is 2
    - (ii) 50% weightage is to be given to academic result out of which 20% weightage is to be given to mark obtained in the Higher Secondary Examination or equivalent, and 30% weightage is to be given to marks obtained in the Graduation or equivalent
    - (iii) 15% weightage to be given to the no. of years of work experience in health projects. The score will be as follows:  
No experience or experience less than 2 years → Score: 1  
Experience of 2 years and above → Score: 2  
Therefore, the total score for work experience is 2
    - (iv) 10% weightage is to be given to marks scored in Written Test
    - (v) 10% weightage is to be given to the marks scored in Computer Skill Test
7. Role & Responsibilities of Block ASHA Facilitators:

The Block ASHA Facilitator will work under the overall guidance of the CMOH, District ASHA Facilitator and the District ASHA Monitoring Cell comprising of Dy. CMOH III, DPC and DPHNO. He/She will report to the Block Medical Officer of Health(BMOH)/ Super.
8. Others:

Block ASHA facilitators will be contractually engaged for a period of one year renewable based on budgetary sanction and performance.

Intending candidates may apply in the given format along with all supporting documents addressed to "**The Sub Divisional Officer and Member Secretary Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division**" Envelope containing the application and supporting documents should be submitted in the drop-box kept in the office of the Sub-Divisional Officer, Alipurduar latest by 14.12.2018 within 4.00 p.m. Submitting application by post is not allowed and postal delay in any case will not be entertained.

Sub Divisional Officer and Member Secretary  
Block ASHA Facilitator Recruitment Committee, Alipurduar Sub-Division



